

Curtis Chamber of Commerce Vendor Application

Thank you for your interest in participating in Curtis Chamber of Commerce events. Please complete this application form, attach the required documents, and submit it with payment. Applications are reviewed on a first come, first served basis. Acceptance depends on available space and compliance with all rules.

Event Selection and Fees

Each vendor space is \$100 per day for Food Vendors and \$50 per day for Regular Vendors. The fee is nonrefundable and due upon submission of this application.

Event	Date(s)	Fee	Select
Food 4th of July Celebration	July 5	\$100	[]
Vendor 4th of July Celebration	July 5	\$50	[]
Vendor Oktoberfest	October 3	\$25	[]

Total Amount Paid for Food Vendors: \$_____

Total Amount Paid for Regular Vendors: \$_____

Payment must be included with this application. Checks should be made payable to Curtis Chamber of Commerce. Fees are nonrefundable once the application is accepted.

Business Information

Business Name: _____

Owner or Contact Person: _____

Mailing Address: _____

City, State, ZIP: _____

Phone: _____

Email: _____

Website (optional): _____

Description of Products or Services

List all food items, crafts, products, or services you intend to sell. Only approved items may be sold during the event.

Booth Requirements

Booth size (standard 15 ft x 15 ft): [] Yes [] No If a larger space is needed, you must purchase an additional booth.

Electricity Needed (Food Vendors only): [] No [] Yes 110 V

Other Special Needs (water, space, etc.): _____

Insurance and Permits

All vendors must carry general liability insurance or sign a hold harmless agreement. Food vendors must have a Temporary Food Service License if preparing or serving food. Michigan law requires applications to be submitted at least five business days before the event.

Liability Insurance Policy #: _____

Insurance Company: _____

Insurance Expiration Date: _____

Temporary Food Service License #: _____

License Expiration Date: _____

Agreement and Signature

1. Vendor fees (\$100 or \$50 per day) are due at the time of application and are nonrefundable.
2. Submission of an application does not guarantee acceptance; space is limited.
3. Vendors may not sublet or share booth space. Only approved products may be sold.
4. All permits and licenses must be obtained by the vendor.
5. Food vendors must submit temporary food license applications at least five business days before the event.
6. Vendors must carry liability insurance or sign a hold harmless agreement.
7. Vendors are responsible for setup, teardown, and booth cleanliness.
8. The Chamber reserves the right to reject applications, close noncompliant exhibits, or relocate booths.

I have read and agree to the terms above.

Applicant Signature: _____ Date: _____

Submission Instructions

Mail or deliver your completed application, payment, and required documents to:

Curtis Chamber of Commerce

Attn: Vendor Coordinator

PO BOX 477

Curtis, MI 49820

Email: curtisofcc@sbcglobal.net Phone: (906) 586-3700

Applications should be submitted no later than six weeks before the desired event date. Late applications may be accepted with an additional \$50 late fee if space allows.